

HOW TO JOIN A WEBINAR

To join your Advisor anywhere, from any device we welcome the opportunity to conduct meetings by webinar. You will receive instruction to join a webinar using Go-To Meeting.

Go-To Meeting

- You will receive an email with a link to your webinar.
- Click on the provided link and click “Join on the Web”
- Choose your preferred way of sound. If you have a computer with a video camera and microphone, choose computer. If you do not, choose phone.
- If you have chosen computer, click save and continue and you will be taken directly to the webinar. If you have chosen phone, please follow the additional steps.
- Call the phone number provided on your computer screen.
- Enter the access code.
- Click save and continue.
- You will now enter the meeting.

• GO-TO MEETING •



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If you are new to using a webinar, please join 15 minutes before your meeting is scheduled. Your host will join you at the time of the meeting and you will then be unmuted.

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